

My Policies:

Please keep this page for reference.

Scheduling

- Cancellations/reschedulings are absolutely fine, but I need at least a 3-hour notice. Any schedule changes without the appropriate notice will be met with a \$5 charge.
- Occasionally families will reschedule at the last minute, which leaves me with gaps in my schedule. If you are scheduled after a gap in my schedule, I will contact you to see if it works to move you up to fill the gap. Accepting this change will not result in a rescheduling charge.
- I loosely schedule first-come-first-serve. This does not mean if you claim a time first, you absolutely get that precise time, no questions asked. I will schedule families in such a way that the greatest number of families is accommodated. (e.g., If you claim Monday-Thursday from 5-6:15 first, but another family can only do Wednesdays from 5:45-6:45, I will ask if you can shift your time on Wednesdays.) I reserve the right to arrange my schedule in whatever way I see fit.
- I am a full-time college student and a part-time nanny, and these two responsibilities are my top priority. I am responsible for picking up a little boy from school and watching him until 4:30 Monday-Friday, so during the week, the earliest I am available is 4:45, as it takes at least 15 minutes to drive to your location. Unfortunately, I cannot accommodate schedule requests for earlier than 4:45 during the weekdays.

Rates

- My rate is \$12 per hour for basic tutoring. This includes focused, one-on-one homework help/supplemental instruction for one child or general homework help for up to two children. My rate for working with three children at once is \$15 per hour.
- Any requests for additional work (i.e., picking up, dropping off, running errands, helping around the house, etc.,) are considered nannying and the hour(s) in which they are completed will be charged with my nannying rate, which is \$15 per hour, plus a \$3 gas fee if driving is required.
- There is a minimum \$12 charge for each session, even if it is under 1 hour.
- On Saturdays, my rate is \$15 per hour for basic tutoring. I do not tutor on Sundays.

Other Fun Things

- If you refer a family to me and they end up using me permanently, you will both get an hour of tutoring for free!
- I am on Care.com, and a good number of my families are found on there. If you connect with me and write a review, you'll get an hour of tutoring free (let me know if you need help doing this).
- Checks are my preferred method of payment. I also accept credit cards (I use the Square app), but there is a \$2 service fee.
- If you have any questions whatsoever, I am more than happy to answer them! I am a busy girl, but I love what I do and will gladly accommodate you.

I reserve the right to change these policies at any time.